

Date: 25-12-2024

Leave letter

From

*T. Rajkumari,
5th std,
PUPS – Kosavanpalyam.*

To

*The class teacher,
5th std,
PUPS – Kosavanpalayam.*

Respected Sir/Madam,

As I am suffering from fever, I am unable to attend the class on 17/02/2024. So, I request you to grant me leave for only one day.

Thanking you!

**Your's faithfully,
T. Rajkumari**